## **QSS** Webinar

July 18, 2012 QCC Security Overview Gary Jackson, **QSS** 

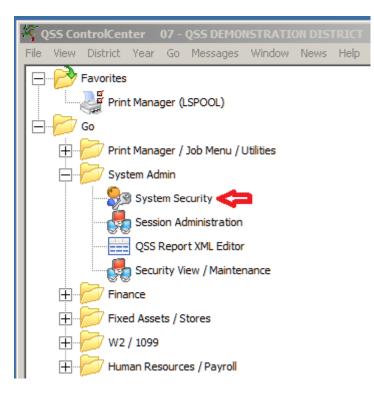
#### **QCC Security overview**

- Show how the security module of QCC is used to give a user the correct access to the appropriate modules at the right time
- Explore the Security View/Maintenance Module

#### Steps to perform

- •Establish QCC users and link them to server users
- •Define user classes
- •Assign classes to users
- •Establish user security settings as needed

#### **Accessing System Security Module**



#### System Security Main Dataform

Jser/Class ) Ar	plication/Module/	Task   Menu   Cla	ss Security   System	Setup										In
	er Class Assignmer			Utilities			Copy F	unctions						
	ser Maintenance		Ser <u>v</u> er User N			<u>C</u> I.	ass Maint		Y <b>I</b>	<u>P</u> rinter Ma	aintenance		User Class <u>A</u> ssign	ment
		GUI	User Mai <u>n</u> tenance								<u>F</u> ilters			
User ID	Server User	Server Acct	Print Directory	Email	Emp No	Job Desc	Phone	User Desc	Last Pass Chg	Next Pass Chg	Start Login Date	Last Login Date	Last Login Time	Start Lo 🔺
01NewUser	MGR	QSSUSER	PUB		1						1/1/1901		00:00	00:00
Adam Lumia	DEAAJL	QSSUSER	PUB	adam@qss.com	2						1/1/1901	7/12/2012	11:16	00:00
ADMIN	MGR	QSSUSER	PUB	admin@qss.com	123456	this is the adm	123-456	this is the adr			1/1/1901	7/16/2012	09:49	12:00
ADMIN2	MGR	qssuser	PUB	admin@qss.com	123456	this is the adm	123-456	this is the adr	1/1/1901	12/31/2100	1/1/1901	1/1/1901	00:00	00:00
ATEST	MGR	QSSUSER	PUB		987654								00:00	12:00
ATEST1	MGR	QSSUSER	PUB		987654				1/1/1901	12/31/2100	1/1/1901	1/1/1901	00:00	00:00
BAD	MGR	QSSUSER	PUB		0						1/1/1901	1/4/2010	12:50	00:00
BETA	MGR	QSSUSER	PUB		123456				7/24/2007			7/24/2007	08:43	12:00
Bill Genske	DEAWJG	QSSUSER	PUB		0							6/29/2012	14:55	12:00
bret	DEA01	QSSUSER	PUB	email	0	job	123	test desc	4/5/2007		1/1/2001	7/16/2012	08:11	12:00
bret2	MGR	QSSUSER	PUB		0			test desc	4/5/2007		1/1/2001	9/7/2011	21:18	05:00
bret3	MGR	QSSUSER	PUB		0			test desc	4/5/2007		1/1/2001	3/31/2011	11:34	12:00
DEA01	DEA01	QSSUSER	DATAQCC	1	0				3/23/2007		1/1/1901	1/3/2012	16:51	00:00
DEA02	DEA02	QSSUSER	DATAQCC	NEW2	0	NEW3	408-830	NEW1				7/13/2012	07:58	12:00
DEA03	DEA03	QSSUSER	DATAQCC		0				3/23/2007			2/14/2011	13:17	00:00
DEA04	DEA04	QSSUSER	DATAQCC		0							1/9/2011	13:08	12:00
DEA05	DEA05	QSSUSER	DATAQCC		0							7/13/2012	15:23	00:00
DEA06	DEA06	QSSUSER	DATAQCC		0							5/16/2011	15:00	00:00
DEA07	DEA07	QSSUSER	DATAQCC		0							7/13/2012	16:51	12:00
DEA08	DEA08	QSSUSER	DATAQCC		0							7/15/2012	10:20	00:00

#### System Security User maintenance

🐉 System Security		07 - QSS DEMONSTRATION DIST	RICT QSS/OASIS
File Options			
🕗 🔒 🗙 🌷			
			Inspect
			📕 Ignore Global Login DOW/Time Settings
			Resolved Global/User DOW/Date/Time Login settings
User ID:	Gary Jackson	Change Password Next Login: 🥅	DOW User can login: Sun, Mon, Tue, Wed, Thu, Fri, Sat Time range user can login: 0000 - 2359
Server User:	DEA01		······································
Server Account:	QSSUSER		Days of week user is allowed to login
GUI Password:	Possum3		I Monday I Saturday
New Password:			🔽 Tuesday 🔽 Sunday
Confirm Password:			Vednesday
Emp No:	000-000000		I Thursday I Friday Select All
Phone:			Global DOW settings: Sun, Mon, Tue, Wed, Thu, Fri, Sat
Print Group:	DATACIPD		
User Desc.:			User Login Date and/or Time
Email:			Date/Time Option  * Disabled *
Job Desc.:			
Last Pass Chg	:		
Next Pass Chg	:		
Last Login Date	07/16/2012		Start Login Date 05/24/2011
Last Login Time			End Login Date 12/31/2100
Login Count			Start Time 1207
Login Error			End Time 1209
	1-		Global Time range user can login: 0000 - 2359

#### System Security Filter users

	system Security	07 - QSS DEMONS	TRATION DISTRICT	QSS/OASIS
1	File Options Help			
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Γ	3 Users qualified			
	User/Class Application/Module/Task Menu	Class <u>S</u> ecurity   Syste <u>m</u> Setup		
	Printer Class Assignment	Us <u>e</u> r Utilities	Copy Eunctions	]
	<u>G</u> UI User Maintenance	Ser <u>v</u> er User Maintenance	<u>C</u> lass Maintenance	Printer Maintenance
		GUI User Mai <u>n</u> tenance	)	<u>F</u> ilters
	GUI User ID: s*			
	Job Desc:			
	Email Address:			
	User Desc:			
	Server User Name:			
	Phone Number:			
	Emp. Number:			
	District:			
	Year:			
	Site:			
	Class: *All*	•		
	Date Since Login: 📝 /			

#### **User Class Maintenance**

	Year Access Security - \$YRSECDEF Class is the default for Classes with blank Security. 9999=Global Year. Access: 1= Write/2008, 2= Write/2009, 3= Write/2010, 4= Read/9999, 5= Write/1972, 6= Write/1997														
	Class ID	Description	Abbr	Access 1	Year	Access 2	Year	Access 3	Year	Access 4	Year	Access 5	Year	Access 6	Year
	\$YRSECDEF	Default	Default	Write	2008	Write	2009	Write	2010	Read	9999	Write	1972	Write	1997
Þ	ADMIN	Admin Users	ADMIN												
	ADMIN COPY AJI	Copy of Admin Class	AJL												

#### **Class Security**

Cl <u>a</u> ss Task Security				Copy Class Security	Ì		Optior		User Sea					
	Class : GMJTEST 💽 App ID All* Type : *All Types													
- N	Modules													
	Available	Application	Module	Description	Туре	Class (	Mod	Class Access	Mod Access	Cls Enabled	Mod Enabled			
Þ	Yes	QFINANCE	ACBSUB	Rebuild Account Balances.	Report			Write	Read	Yes	Yes			
	No	QFINANCE	WRVOID	Void Warrants (WRVOID)	Report			Write	Read	Yes	Yes			
	No	QFINANCE	WRSTOP	Stop Payment on Warrant ()	Report			Write	Read	Yes	Yes			
	No	QFINANCE	WROUTL	Outlaw Warrants (WROUTL)	Report			Write	Read	Yes	Yes			
	Yes	QFINANCE	WARRANTS	Warrant Management	Exe			Write	Write	Yes	Yes			
	No	QFINANCE	WARPYV	View Payroll WR/DD On-line	Report			Write	Read	Yes	Yes			
	No	QFINANCE	WARPYH	PAY Hand Warrants (WARP)	Report			Write	Read	Yes	Yes			
	No	QFINANCE	WARPYC	PAY Warrant Cancel (WARP	Report			Write	Read	Yes	Yes			

#### Task Options

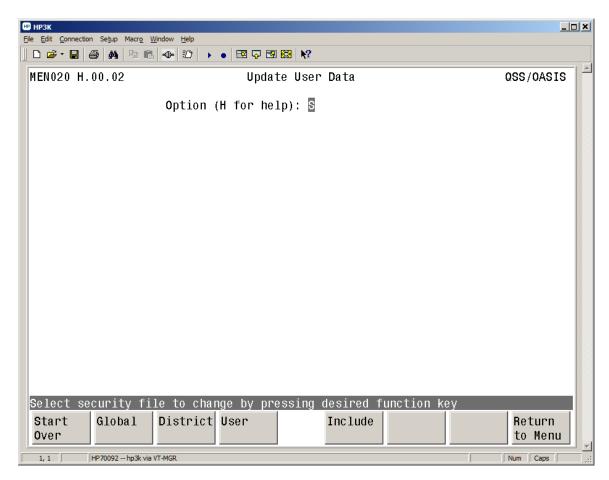
#### 🖗 System Security - Program Options Data Entry

File Options

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	Caption	Legal	Req.	Num.	Max.	12345678901:	123456789012345678
Þ	Select User - Recommend=N*	Y,N	Yes	No	1	Y	У
	Print Tab File - Recommend=Y	Υ,Ν	Yes	No	1	Y	Y
	Spoolfiles/Stdlist - Recommen	Y, N	Yes	No	1	Y	У
	Local Print Files - Recommend:	Y,N	Yes	No	1	Y	У
	Session History - Recommend=	Y, N	Yes	No	1	Y	Y
	Server Commands - Recommend=N	Υ,Ν	Yes	No	1	Y	У
	Delete After Printing - Recom	U,D,C	Yes	No	1	υ	σ
	User can update/export files ·	Υ,Ν	Yes	No	1	Y	У
	User can set output priority $\cdot$	Υ,Ν	Yes	No	1	Y	Y
	Default output priority - 08*	00,01,	Yes	No	2	08	08
	Can see all route printers - 1	Υ,Ν	Yes	No	1	N	N
	Save local print files on exi-	Y, N	Yes	No	1	Y	Y
	User can print locally - Y*	Y, N	Yes	No	1	Ч	Y
	User can route to system prin <sup>.</sup>	Y, N	Yes	No	1	Y	Y
	User can download file - Y*	Y, N	Yes	No	1	Y	У
	User can export to Word - $Y^*$	Y, N	Yes	No	1	Y	У
	User can export to Excel - $Y^*$	Y, N	Yes	No	1	Y	У
	User can export to Excel wiza:	Y, N	Yes	No	1	Y	У
	User can create a PDF - Y*	Y, N	Yes	No	1	Y	У
	User can copy to clipboard - :	Y, N	Yes	No	1	Y	У
	User can Edit files (Future) $\cdot$	Y, N	Yes	No	1	Y	Y
	User can save Global Profiles	Y, N	Yes	No	1		
	Default Maximum Search Months		Yes	Yes	2		

#### Security Settings (USERSEC)



### Password rules tab

Passwo	rd Rules/Maint Mode		Password Rese	ets					
Composition Rules	General Rules	⊢ Global DOW a	and login times						
Minimum Length: 03	Days Until a Password Can be Reused: 180	🔽 Monday	Start Time 0000						
Minimum Number of Alpha Characters: 00	Days before a password expires: 321	🔽 Tuesday	End Time 2359						
Minimum Number of Numerics: 00	Days Before Change PW Warnings Start: 22	Vednesda	-						
Minimum Number of Lower Case Characters: 00	Number of Failed Logins before Lockout: 5	I⊽ Thursday I⊽ Friday							
Minimum Number of Upper Case Characters: 00	Minutes of Lockout for Failed Logins: 11	Saturday							
Maximum Number of Repeating Characters: 05	Minutes of inactivity before lockout: 987	🔽 Sunday							
	Password case sensitive:		Reset All						
QCC System Maintenance Mode Maintenance Mode: Start: 12/31/2100 ▼ Start Time 0000 End: 12/31/2100 ▼ End Time 2359 NOTE: If the QCC System is put into Maintenance Mode only the 'ADMIN' user will be able to login.									

# Have all users check for updates

	Options Help	
١	Change	Ctrl+F9
]	Add	Ctrl+F6
I	Process	F2
24	Inspect	Ctrl+F5
) -	Enable All	Shift+F2
_	Grid Output	Shift+F11
-	Save Record	F9
_	Set Custom Color	Ctrl+E
	Search	F3
	Import User Security	
	Delete	Ctrl+F8
	Print Screen	F11
	Move Row Up	Shift+Ctrl+F4
	Move Row Down	Shift+Ctrl+F5
	Add Root Structure	Shift+Ctrl+F6
	Edit Item	Shift+Ctrl+F7
	Show Diagnostic Screen	
	Have all users check for up	odates 🤇

#### Security View/Maintenance

#### Can find info about users, classes, security setting, and sets of records

🔛 NETSysSec				(	QSS/OASI	5	_ 🗆 🗙
<u>File Options Window Help</u>							
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							.::
Security View/Maintenance				User			
User Class	CC User Name:			Se	erver User:	Account:	
Usersec	ser Description:			_	District:		
Security reports	Job Description:			-	Year:		
				-			
	Email:			_	Site:		
	Phone:		_	L	Jser Class:		
En	ployee Number:					Quick Link to Previously Viewed Users	
Date S	ince Last Login:	/_/ :	<ul> <li>Instant Sea</li> </ul>	arch: 🔽		<b>_</b>	
Reco	rds Found: 128		(Double Cli	ck User in Grid to show	all User inf	ormation)	
		1.0	1.0	1	1		
	QCC User	Server User	Server Acct	Last Login	Logins	User Desc	Past Char
1	01NewUser	MGR	QSSUSER		0		
2	Adam Lumia	DEAAJL	QSSUSER	07/12/2012 11:16:00	352		
3	ADMIN	MGR	QSSUSER	07/13/2012 14:51:00	10,700	this is the admin user description its 60 chars long and end	
4	ADMIN2	MGR	qssuser		0	this is the admin user description its 60 chars long and end	
5	ATEST	MGR	QSSUSER		0		
6	ATEST1	MGR	QSSUSER		0		
7	BAD	MGR	QSSUSER	01/04/2010 12:50:00	1000		
8	BETA	MGR	QSSUSER	07/24/2007	3		07/2
9	Bill Genske	DEAWJG	QSSUSER	06/29/2012 14:55:00	193		
		_	_				
						Yr: 2008 Dist: 07 Site: 1 GS: W 7/14/2012 3:	02:53 PM